**Please read the Access Arts SAFE Grant Application Guidelines before completing this form.**

Please email your completed application form and support materials to [info@accessarts.org.au](mailto:info@accessarts.org.au?subject=SAFE%20Grant%20Application) and cc [tim.brown@accessarts.org.au](mailto:tim.brown@accessarts.org.au) with **SAFE Grant Application** in the subject line.

Accessible options

If you would like this information provided in another format, please contact Access Arts staff to discuss any specific requirements. You are welcome to submit your application in a format that is accessible to you (such as audio, video, printed, dictated, electronic and handwritten).

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| --- | --- | --- | --- |
| Applicant details | | | |
| Full Name | Click or tap here to enter text. | | |
| Date of Birth | Click or tap to enter a date. | | |
| Gender | Click or tap here to enter text. | | ☐ Prefer not to say |
| Do you identify as Aboriginal or Torres Strait Islander | Yes | No | Prefer not to say |
| Phone Number | Click or tap here to enter text. | | |
| Email | Click or tap here to enter text. | | |
| Post Code | Click or tap here to enter text. | | |
| Alternative Name (if applicable)  Contact Phone  Contact Email |  | | |
| Advocate’s Name (if applicable)  Contact Phone  Contact Email |  | | |

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| Eligibility  Your application will not be processed if you answer ‘no’ to any of the following questions. | | |
| Are you an emerging or professional artist or arts worker? | Yes | No |
| Do you identify publicly as experiencing disability and/ or who is D/deaf? | Yes | No |
| Do you live in Queensland? | Yes | No |
| Are you an Australian citizen or Australian permanent resident? | Yes | No |
| Are you 18 years of age or older? | Yes | No |
| If successful, will this be the first time you have received an Access Arts SAFE Grant? | Yes | No |

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| Project Details  Please answer **all questions.**  Answers should be approximately 300 words or 2-4 minutes per video or audio recording.  **If you have answered the following questions with a video or audio clip**, upload your file to either Vimeo or YouTube and set the privacy settings to ‘Unlisted’. Please **paste the URL** of your video or audio answers below:  *(Insert link)*  *(Add URL)* | |
| Project Start Date | Click or tap to enter a date. |
| Project Finish Date | Click or tap to enter a date. |
| Amount Requested (up to $1,000)  *Please use the Budget Template to determine this amount* | Click or tap here to enter text. |
| What is your project about, and what will you use the grant money for? | |
|  | |
| How will this project help you grow as an artist and reach your goals? | |
|  | |
| Do you have any access requirements you need support with, and how would you use this funding to support any access required? | |
|  | |

Budget Template

Your SAFE Grant request must not exceed $1,000.

You are welcome to submit your budget as a separate document (eg, in excel format) if you prefer.

Please see the SAFE Grant Guidelines for more information on how to develop your budget.

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| --- | --- | --- | --- |
| Income | | Expenses/expenditure | |
| Please list any income.   This includes but is not limited to earned income, grants\*, in-kind sponsorship, and applicant’s in-kind contribution.  \*Please do not include any funding from the SAFE GRANT | | Please list any expenses.   This includes but is not limited to fees, salaries, access requirements, production costs, marketing costs | |
| Item | Cost $ | Item | Cost $ |
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| TOTAL INCOME | $ | TOTAL EXPENSES | $ |
| Requested Award amount (being: Total Expenses less Total income) | | | $ |

Support Material

Please note that where possible we prefer to receive website addresses or web links as support material. The maximum file size for sending an email to Access Arts is 15MB. If your application exceeds 15MB, your application will not be eligible.

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| Support Material | Items | Submitted |
| Current Resume (required) | 1-2 pages maximum  Outline your artistic background, experience and achievements | Yes |
| Examples of work (required) | You may select any or a combination of the following:   * up to 3 pages of written material (published writing, research or press) * up to three online website online links to documentation of your recent work (blogs, news articles, other multimedia content) * up to 6 photographs or images of your recent work.   + photographs in .jpg format * up to 10 minutes of video or sound recording of your recent work   + links to video files should be between one to ten minutes in .mp3, .mpg4, .mov or.wmv formats | Yes |
| Letters of support (Optional) | You may provide up to three support letters:   * from individuals or organisations who know your work and commend it, and/or who have offered in-kind or financial support | Yes |
| One high resolution headshot photograph (required) | * You may provide a high-resolution headshot photograph in .jpg or .jpeg format. Image must be in portrait orientation | Yes |

Certification

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| I certify that:   * I have read and abide by the SAFE Grant Guidelines. * I have not been a previous SAFE Grant recipient. * The statements in this application are true and correct to the best of my knowledge. * My SAFE Grant email submission to Access Arts SAFE Grant is 15MB or less. * If successful, I consent to Access Arts releasing information about my project to the media for promotional purposes. * Access Arts reserves the right to showcase information about projects funded through a SAFE Grant on the Access Arts website, in the media, and for promotional purposes. This may include the artist's name, image, project summary, and provided quote. * If successful, I consent to identifying publicly as a person with disability. * If successful, I will acknowledge Access Arts in all promotional material relating to the SAFE Grant and include the Access Arts logo where feasible. * Click or tap to enter a date. If successful, I will provide Access Arts with a report and financial acquittal on the funded project within four weeks of the finish date in the format required by Access Arts. | | | |
| Signature | Click or tap here to enter text. | | |
| Name in full | Click or tap here to enter text. | Date DD/MM/YYYY | Click or tap to enter a date. |

Further Information

Email your completed application form and supporting materials to [Info@accessarts.org.au](mailto:info@accessarts.org.au?subject=SAFE%20Grant%20Application) and cc [tim.brown@accessarts.org.au](mailto:tim.brown@accessarts.org.au) with **SAFE Grant Application** in the subject line.

If you have any questions about eligibility or your application, please email us at [Info@accessarts.org.au](mailto:info@accessarts.org.au?subject=SAFE%20Grant%20Application)

Alternatively call us on 07 3505 0311 or 0403 070 661 | Monday – Thursday | 9am – 5pm