

# SAFE Grant



## Guidelines

### About

Access Arts **SAFE Grants** provide flexible assistance to emerging and professional artists and artswriters living in Queensland who experience disability and/or who are D/deaf.

Access Arts awards SAFE Grants of up to \$1,000 (excl GST) to support artists create, develop, present, produce, exhibit and/or tour work. Applicants working in all areas of the arts are eligible to apply for this award, such as producers, writers, or curators.

Applications are considered on a rolling basis, there is no application closing date. Artists may only receive a SAFE Grant once.

### What kinds of activities can be funded?

#### Eligible activities include, but are not limited to:

- Mentoring or tutoring to assist with reaching specific artistic goals
- Attending conferences, projects, workshops, training or events which will have a direct and lasting impact on your artistic development
- Setting up an arts-related business
- Equipment to assist with working in the arts industry
- Travel and accommodation assistance for artists and/or their support person to attend artistic development events
- Access costs, or costs of making the activity accessible to a wider audience (eg Auslan, captioning, audio description, materials in other formats)

#### Activities that will not be funded:

- Any competition or fundraising activity
- Retrospective expenses

### Eligibility Criteria

#### To be eligible you must:

- Be an emerging or professional artist, artswriter or producer
- Identify as experiencing disability and/or who is D/deaf
- Live in Queensland

- Be an Australian citizen or Australian permanent residence
- Be 18 years of age or older
- Not received a SAFE Grant previously

You should demonstrate that funding or in-kind support is being contributed from other sources apart from SAFE, or that you are working in partnership with Access Arts to apply for additional funding or support.

## Project Criteria

Please answer the following questions clearly:

- What is your proposed project?
- What activities will be involved?
- How will this project support and develop your artistic practice and further your professional goals?
- What are the barriers you might experience in undertaking this project?


## Support Material

In addition to your application, you must provide:

- Current resume (required)
- Examples of your work (required)
- Letters of support from individuals or organisations who know your work (optional)

## How to Apply

- Complete the SAFE Grant Application Form
- There is a Budget template within the Application Form, however you are welcome to submit your budget as a separate document if you prefer. The Budget template is a guide to help you develop your proposal, please ensure your estimates are in whole dollars. You must specify how much funding you are requesting in your application. While you can apply for up to \$1,000 maximum, you may only require a smaller amount to complete your project successfully. Applicants who apply for less will not be disadvantaged.
- Prepare your support material. Your support material should demonstrate your past or present work. Please do not submit additional support material. We only require material listed as either 'required' or 'optional' support material, additional support material will not be assessed.
- Email your completed application form and support material to [info@accessarts.org.au](mailto:info@accessarts.org.au) and cc [tim.brown@accessarts.org.au](mailto:tim.brown@accessarts.org.au) with **SAFE Grant Application** in the subject line. Your email submission should not exceed 15MB or your application will not be eligible.



You may find it helpful to talk over your SAFE grant proposal with our Arts Manager Tim Brown before you submit your application. Please call 07 3505 0311 to make an appointment.

## Successful Applicants

Your full SAFE Grant application will be assessed within four weeks of submission. We will then write and tell you whether your application is successful.

## Final Report

Within four weeks of your project being completed, we ask you to send us a final report telling us what the SAFE Grant has done for you and your artistic practice. We also need receipts for the items you have spent the Grant money on. Access Arts will hold back 5% of the SAFE Grant money until we have received your final report and receipts for the grant expenditure. Final report guidelines will be sent to successful applicants.

## Acknowledgement

Applicants retain the intellectual copyright of their project. Successful applicants must acknowledge Access Arts in all promotional material relating to the SAFE Grant, and use the Access Arts logo wherever possible. Access Arts reserves the right to release information about projects funded through a SAFE Grant to the media and for other promotional purposes.

## Accessible Application Options

Please let us know if you would like this information provided in another format. You are welcome to submit your application in a format that is accessible to you (such as audio, video, printed, dictated, electronic and handwritten). Please contact Access Arts' staff to discuss any specific format requirements.

## Contact Details

**Further information is available**

**Website:** <http://accessarts.org.au/what-we-do-to-help/grants/safe-fund/>

**Email:** [info@accessarts.org.au](mailto:info@accessarts.org.au) with **SAFE Grant Application** in the subject line. Please cc [tim.brown@accessarts.org.au](mailto:tim.brown@accessarts.org.au) into your email.

**Phone:** 07 3505 0311