# SAFE Grant Application Guidelines

Access Arts’ SAFE Fund was established by Life Member Peter Vance to provide flexible assistance to emerging and professional artists living in Queensland who experience disability.

Access Arts awards SAFE Grants of up to $1,000. SAFE provides one-off funding opportunities.

The SAFE Grant can fund the costs of attending conferences, training courses, events or mentoring to enhance professional development, remove barriers and increase accessibility.

## Eligibility Criteria

To be eligible applicants must:

* Be an emerging[[1]](#endnote-1) or professional[[2]](#endnote-2) artist or arts worker
* Identify as experiencing disability[[3]](#endnote-3)
* Live in Queensland
* Never have received SAFE funding previously

Applicants must demonstrate that funding or in-kind support is being contributed from other sources apart from SAFE, or that they are working in partnership with Access Arts to apply for additional funding or support.

## Project Criteria

Applicants should be able to articulate clearly the following questions:

* What is your proposed project and what activities will be involved?
* How will this project support and develop your artistic practice or professional goals?
* What are the barriers you might experience in undertaking this project?

## What kinds of activities can be funded?

Eligible activities include, but are not limited to:

* Conferences, projects or events which will have a direct and lasting impact on artistic development
* Mentoring or tutoring to assist with reaching specific artistic goals
* Setting up an arts-related business
* Equipment to assist with working in the arts industry.
* Travel and accommodation assistance for artists and/or their support person to attend artistic development events

Activities which will not be funded:

* Retrospective expenses

## How to Apply

Download the SAFE Fund Expression of Interest form from the Access Arts website and complete your **SAFE Grant Application Form** AND **SAFE Grant Project Budget** for submission by:

Closing Date 1- **April 1 – 2019** (Projects to be completed between June 1 – 2019 and January 1 – 2020)

Closing Date 2- **October 1 – 2019** (Projects to be completed between January 1 – 2020 and June 1 – 2020)

Please send your completed application form and support materials by Email to [info@accessarts.org.au](mailto:info@accessarts.org.au) and CC tim.brown@accessarts.org.au with ‘Access Arts SAFE Grant Application’ in the subject line.

**Please note:** A SAFE Grant Project Budget must accompany the Application Form.

## Successful Applicants

The full SAFE Grant applications will be assessed by an independent panel within four weeks of the closing dates. You will be advised in writing as to whether your application is successful.

## Final Report

Access Arts will retain 5% of the grant money until we have received your final report. Once you have spent the funds, you will need to provide Access Arts with receipts and a short report outlining the outcomes of the project. This must be submitted to Access Arts within four weeks of completing your project. Final Report guidelines will be sent out to successful applicants.

## To complete a full SAFE Grant Application, you will need:

* A copy of your completed **SAFE Grant Application Form**
* A copy of your completed **SAFE Grant Project Budget** (template is available on our website)
* Support materials including a current CV, an example of your work, letters of support (3 pages max)

## Acknowledgement

Successful applicants must acknowledge Access Arts in all promotional material relating to the SAFE Grant, and use the Access Arts logo wherever possible.

1. **Emerging artists** are usually defined as someone who has ”...probably practised as a professional artist continually for less than 5 years but who wishes to develop his or her career in their chosen artform” [↑](#endnote-ref-1)
2. The Australia Council for the Arts has defined a ‘serious, practising **professional artist’** in the Don’t Give Up Your Day Job report. “The seriousness is judged in terms of a self-assessed commitment to artistic work as a major aspect of the artist’s working life, even if arts-related work is not the main source of income. The practising aspect means that we confine our attention to artists currently working or seeking to work in their chosen occupation. The term professional is intended to indicate a degree of training, experience or talent and a manner of working that qualify artists to have their work judged against the highest professional standards of the relevant occupation.” [↑](#endnote-ref-2)
3. Persons with **disabilities** include “those who have long-term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society on an equal basis with others” United Nations Convention on the Rights of Persons with Disabilities 2006. [↑](#endnote-ref-3)