



## SAFE Fund Application Guidelines

### Purpose

Access Arts' SAFE fund was established by Life Member Peter Vance to provide flexible assistance to emerging and professional artists living in Queensland who experience disability.

Access Arts awards SAFE grants of up to \$1,000. SAFE provides one-off funding opportunities.

The SAFE grant can fund the costs of attending conferences, training courses, events or mentoring to help enhance an artist's professional career. Removing barriers and accessing opportunities are among the reasons why Peter Vance established the SAFE Fund.

### Eligibility Criteria

To be eligible applicants must:

- Be an emerging<sup>i</sup> or professional<sup>ii</sup> artist or arts worker
- Identify as experiencing disability<sup>iii</sup>
- Live in Queensland
- Never have received SAFE funding previously
- Be a current Access Arts member

Applicants must demonstrate that funding or in-kind support is being contributed from other sources apart from SAFE, or that they are working in partnership with Access Arts to apply for additional funding or support.

## **Project Criteria**

Applicants should:

1. Articulate their proposed project and its artistic, educational or cultural merit as part of their practice
2. Articulate a clear vision for their professional artistic practice
3. Propose a project that will provide opportunities to advance their professional artistic goals
4. Describe the barriers that they experience in undertaking this project or professional development opportunity as a result of disability
5. Propose a project that will address the barriers that prevent them engaging with professional development opportunities
6. Propose a project that is well planned, adequately resourced and achievable
7. Propose a project that they are contributing to personally or that has attracted support from other sources

## **What Kinds of Activities Can be Funded?**

Eligible activities include, but are not limited to:

- Conferences or events which will have a direct and lasting impact on their artistic development
- Mentoring or tutoring to assist with reaching specific artistic goals
- A particular project which will further the applicant's artistic career, for example an initial exhibition or a demo CD
- Setting up an arts-related business
- Equipment to assist with working in the arts industry.
- Travel and accommodation assistance for artists and/or their support person to attend artistic development events

Activities which will not be funded:

- Retrospective expenses

## **How to Apply**

### **Stage 1**

Download the SAFE Fund Expression of Interest form from the Access Arts website and complete your Expression of Interest and submit by:

Closing Date 1- **April 1 – 2017** (Projects to be completed between June 1 – 2017 and January 1 – 2018)

Closing Date 2- **November 1 – 2017** (Projects to be completed between January 1 – 2018 and June 1 – 2018)

Submit your completed Expression of Interest form before the closing date, either via email to [tim@accessarts.org.au](mailto:tim@accessarts.org.au) OR post to Unit 7, 65-96 Macgregor Terrace, Bardon QLD 4065.

For assistance in filling out your application, one consultation with a Project Coordinator can be provided by phone or in person at the Access Arts office. Please call (07) 3505 0311 to make your consultation booking.

## Stage 2

Within four weeks of the closing dates, you will be advised on the outcome of your Expression of Interest submission. If your application is successful, we will invite you to fill out a full SAFE Fund grant application form. Please Note: The full SAFE Fund grant application form has two additional components only; a budget and supporting materials.

The full SAFE Fund grant applications will be assessed by an independent panel within four weeks. You will be advised in writing as to whether your full application is successful.

Access Arts will retain 5% of the grant money until we have received your final report. Once you have spent the funds, you will need to provide Access Arts with receipts and a short report outlining the outcomes of the project. This must be submitted to Access Arts within four weeks of completing your project.

## To complete a full SAFE Fund Application you will need:

- A copy of your completed Expression of Interest form
- A project budget (template will be provided)
- Support materials including a current CV, an example of your work, letters of support (3 pages max)

## Acknowledgement

Successful applicants must acknowledge Access Arts in all promotional material relating to the SAFE Grant, and use the Access Arts logo wherever possible.

---

*i **Emerging artists** are usually defined as someone who has "...probably practised as a professional artist continually for less than 5 years but who wishes to develop his or her career in their chosen artform"*

*ii The Australia Council for the Arts has defined a 'serious, practising **professional artist**' in the Don't Give Up Your Day Job report. "The seriousness is judged in terms of a self-assessed commitment to artistic work as a major aspect of the artist's working life, even if arts-related work is not the main source of income. The practising aspect means that we confine our attention to artists currently working or seeking to work in their chosen occupation. The term professional is intended to indicate a degree of training, experience or talent and a manner of working that qualify artists to have their work judged against the highest professional standards of the relevant occupation."*

*iii Persons with **disabilities** include "those who have long-term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society on an equal basis with others" United Nations Convention on the Rights of Persons with Disabilities 2006.*