



Access Arts Achievement Award

Application Guidelines

Award Overview

Amount	Up to \$10,000
Applications Open	Friday, 26 June 2015
Applications Close	Monday, 3 August 2015
Decision advised	Thursday, 17 September 2015
Projects may take place between	1 January - 31 December 2016

Please let us know if you would like this information provided in another format.

About

The Access Arts Achievement Award provides funding for Queensland artists, artswomen and producers with disability working in any artform to create, develop, present, produce, exhibit and/or tour their work.

This is the second year of the \$10,000 award which will continue for a further three years, made possible by generous donation from Access Arts Life Member, singer-song-writer Peter Vance.

Projects may start from 1 January 2016 and should be completed by 31 December 2016.

Applications will be assessed based on the project's artistic and/or cultural merit and innovation, opportunity for professional development and project viability.

PLEASE NOTE: Access Arts Achievement Award is a one off award. Previous winners are not eligible to apply.

Contact Details

Access Arts Inc
1F/24 Macquarie Street
Teneriffe QLD 4005

Phone: (07) 3254 9585

Local: 1300 663 651

Email: tim@accessarts.org.au

www.accessarts.org.au

Eligibility & Selection Criteria

Eligibility

To be eligible you must meet the following requirements. You must be:

- A practicing artist, artsworker or producer who identifies as experiencing disability
- A Queensland resident
- An Australian citizen or permanent resident
- 18 years of age and over
- A current member of Access Arts Inc.
- You must not be a previous winner. (Previous applicants are encouraged to reapply)

The funding can be used for, but is not limited to:

- Creation of new work
- Professional fees for artistic or creative services
- Mentorships, training, workshops
- Access costs
- Production costs including staging and venue hire
- Promotion and marketing
- Travel and accommodation (generally not exceeding 15% of project budget)
- Salaries (provided they are the recognised industry rate)
- Administration overheads (generally not exceeding 10% of project budget)
- Capital equipment (not more than 50% of project budget)

The funding may not be used for:

- Any academic course of study
- Any competition or fundraising for an entity
- Retrospective expenses

Applicants in all areas of the arts are eligible to enter this award. Editors, producers and curators are also eligible. You may only submit one application for the award each year.

Selection Criteria

Applicants will be assessed based on the following selection criteria:

1. **Project innovation**

- Does the project show a new, innovative and creative approach to arts and culture?
- Does the project demonstrate high levels of artistic and creative practice?

2. **Development opportunities and impact on career**

- How does the project contribute to your professional development?
- How will it enhance your career opportunities?
- Will it build your confidence as an arts practitioner?

3. **Project viability**

- Is the project achievable?
- Is it likely to be completed within your timetable?
- Is the budget realistic?

Your Application

The application form is provided as a separate document. Please let us know if you would like this information provided in another format.

How to apply

Step 1: Download and complete the application form or request a hard copy by contacting Access Arts.

Step 2: Send your completed application form and support materials by e-mail to: tim@accessarts.org.au with 'Access Arts Achievement Award' in the subject line or via post to Access Arts, 1F/24 Macquarie Street, Teneriffe, Qld 4005 by **midnight on Monday, 3 August 2015**.

If you chose to email your application, we encourage you to apply well in advance to avoid any technical difficulties that may occur.

If you choose to submit a hard copy it must be postmarked on or before the advertised closing date.

Step 3: The 2015 winner of the award will be announced at the Access Arts KPMG Exhibition on Thursday, 17 September 2015. Further details will be announced closer to the date.

Step 4: An agreement will be drawn up by Access Arts between the successful applicant and Access Arts describing how the award will be spent: that is, what is and is not fair expenditure to be matched against the receipts (financial acquittal) and a report/presentation.

Step 5: The award winner will liaise with Access Arts Finance Officer on expenditure of the funds. 5% will be retained until the final report and financial acquittal is received.

Application Questions

1. Tell us about your current and past artistic career.

- Aim to write about one page (or about 5 minutes for video or audio recordings)
- Include information about the type of work you do and the arts projects, exhibitions, events or performances you've been involved in. Tell us about any commissions or prizes you've won. You don't need to tell us about your impairment or condition. Focus on your artwork and your career as an artist.

2. Tell us how this award would help you reach your career goals

- Aim to write about half a page (or 3 to 5 minutes for video or audio recordings)
- Include information about what you want to do in your career and how this grant would help you get there.

3. Tell us about the activities you want to do with this award

- Aim to write about one page (or 5 minutes for video or audio recordings)
- This is where you tell us what you want to use the award for (training, mentoring, travel, etc). Give us as much detail as possible.

4. Tell us about any partners or mentors that would be involved with your award activities.

- Aim to write about half a page (or 3 to 5 minutes for video or audio recordings)
- If any other artists, mentors, partners or venues will be involved in your project tell us some information about who they are and what they'll do.

Accessible application options

While we prefer applications to be submitted via email, you are welcome to submit your application in any way that's accessible to you (for example, audio, video, printed, dictated, electronic and handwritten).

Please contact Access Arts staff to discuss any specific format requirements.

Support Materials

Your supporting material should demonstrate past or present work by you and/or your collaborators, which is relevant to the project or activity you are applying for. Your supporting material is part of the application and must be included to be eligible for assessment. Provide the highest quality support material where possible.

For your application to be eligible, you must submit one of the *Essential Supporting Materials* listed below which must be specific to the project or activity you are applying for. You can also submit materials outlined in *Optional Supporting Materials*.

Please do not submit *Additional Supporting Material*, i.e. material that is not listed in either 'Essential' or 'Optional' supporting material. Additional material will not be sent to members of the assessment panel.

Please also note that supporting materials are sent to members of the assessment panel as electronic files. We recommended you read about how to submit your support material in the Frequently Asked Questions section of the website regarding material specifications.

Essential supporting material

1. Resume

- This is to be a maximum of 2 pages and should include details of your career experience to date in relation to your work as an artist, artsworker or producer.

2. Examples of work

You can only choose **one** of the following:

- up to 5 pages of written material (published writing, research or press); or
- up to 10 printed photographs or images of your recent work; or
- up to 10 min of video or sound recording of your recent work; or
- up to 3 website addresses linking to your recent work.

Please note that where possible we prefer to receive website addresses as support material.

Optional supporting material

1. Letters of support

You can provide up to three one-page letters of support and/or confirmations from people involved in your project, or who have worked with you on an artistic project before. Access Arts is unable to provide support letters.

Additional support material

Do not submit additional supporting material that is not listed in the Essential and Optional Categories.

Submitting my supporting material

We recommend you submit all supporting material via email as electronic files with your application.

Please be aware, the maximum file size for sending an email is 15MB. If your application and support materials exceed this limit, please contact Access Arts.

If you have further questions, please contact the Access Arts office.

Costs

The award will fund 100% of the total project budget as long as it doesn't exceed the \$10,000. This award is open to both emerging and established artists, artworkers and producers. Whilst you can apply for up to \$10,000, you may only require a smaller amount of funding to complete your project successfully. Applicants who apply for less than \$10,000 will not be disadvantaged.

You must specify how much funding you are requesting in your application.

The funds for the project can cover costs associated with the activity and can include access costs. Funds may be required to support particular access needs of applicants with disability (e.g. use of an Auslan interpreter, specific technical equipment, support worker/carer assistance). Access Arts encourages all applicants to ensure that their work is accessible to everyone. Applicants may also use funds towards costs of making the activity accessible to a wide audience (e.g. Auslan, captioning, audio description, materials in other formats).

Application support

AAAA Grant Writing Workshops

Two grant-writing workshops will run in association with Arts Queensland to support artists who would like to apply for the AAAA.

When: Tuesday 14 July 1:00pm - 3:00pm | Tuesday 21 July 5:30pm - 7:30pm

Where: Access Arts Boardroom, 1F/24 Macquarie Street, Teneriffe

Cost: Free | Booking advised | Access Arts can book an Auslan Interpreter if required.

Further information contact Tim Brown, 07 3254 9585 tim@accessarts.org.au

<http://accessarts.org.au/what-we-do/grants/access-arts-achievement-award/>

Acknowledgement

Successful applicants must acknowledge Access Arts in all promotional material relating to the award, and use the Access Arts' logo on all material.